

The Official Manual of the
PIKES PEAK LONG EARS ASSOCIATION

CONSTITUTION

ARTICLE 1. NAME AND PURPOSE OF THE ORGANIZATION

Section A. The Name of this organization shall be the Pikes Peak Long Ears Association

Section B. The purpose and goals for which this organization is formed are as follows:

1. To promote well mannered, useable, working Longeared animals.
2. To publicize the activities of the Pikes Peak Long Ears Association.
3. To provide entertainment and pleasurable activities for Long Ears members.
4. To provide the opportunity for the members to help and learn from each other.

ARTICLE II. ORGANIZATION

Section A. The Pikes Peak Long Ears Association is a local chapter affiliated with the American Donkey and Mule Society.

ARTICLE III. MEMBERSHIP

Section A. Membership in this organization must be paid or honorary, and voting privileges may be exercised by members only.

Section B. Membership shall be open to any person interested in Long Ears and their activities upon payment of annual dues and fees.

Section C. Any individual interested in the improvements of Long Ears, or who has made outstanding contributions to the Long Ears may be elected as an honorary member by a majority vote of the members present at any regular meeting.

Section D. Any single person over 18 years of age must pay the active individual membership fee. Any single 16-18 years of age may pay the active individual membership fee if they want to vote. Any married persons or those not married, but with children under 18, who participate in the organization must pay one (1) family membership fee.

ARTICLE IV. OFFICERS AND EXECUTIVE COMMITTEE

Section A. The officers of the Pikes Peak Long Ears Association shall be: President, Vice President, and Secretary. Treasurer and Public Relations Officer.

Section B. The Executive Committee shall consist of all present officers and chairmen of all standing committees.

Section C. The Executive Committee shall have full authority and control of the organization subject only to such rules and By-Laws as have been adopted by the Association.

BY LAWS

ARTICLE I. DUTIES OF OFFICERS

Section A. President: It shall be the duty of the President to preside at all meetings of the organization, and to serve as chairman of the executive committee. The President shall appoint all committees.

Section B. Vice President: It shall be the duty of the Vice President to preside at all meetings of the organization in the absence of the President and assist the President at all times. The Vice-President shall be an ex-officio member of all committees.

Section C. Secretary: It shall be the duty of the Secretary to keep minutes of the meetings of the organization and of the executive committee meetings. The Secretary shall also keep a list of the paid members, carry on the correspondence of the organization, and fulfill such other duties as usually pertain to the office.

Section D. Treasurer: It shall be the duty of the Treasurer to collect and distribute all funds authorized by the organization and maintain complete and accurate records of all transactions. The Treasurer shall present to the organization an annual financial statement of the Treasury. The Treasurer shall also report the current transactions since the previous meeting.

Section E. Public Relations Officer: It shall be the duty of the Public Relations Officer to publish a newsletter, to report promptly and correctly an item to local newspapers, and other publications.

Section F. Executive Committee: The Executive Committee shall be comprised of the above listed officers.

ARTICLE II. COMMITTEES

Section A. The President shall appoint all necessary committees.

Section B. The entire membership shall compose the membership recruitment committee.

ARTICLE III. MEETINGS

Section A. Special meetings may be called at any time by the President. One third of the membership shall constitute a quorum for the transaction of the business.

Section B. The order of business at the regular meetings shall be: Call to Order, program, reading of the minutes, reports of officers and committees, unfinished business, new business, and adjournment.

Section C. The meetings will be conducted according to Roberts Rules of Order and Parliamentary Procedures.

ARTICLE IV. ELECTIONS

Section A. Each individual membership will be entitled to one (1) vote; each family membership will be entitled to two (2) votes.

Section B. The nominating committee shall be appointed by the president at a regular meeting. The ballot shall be presented to the general membership at a subsequent meeting at which time floor nominations will be taken. Elections will be held at a meeting in December. Elected officers shall

serve for a period of one (1) year beginning in January and serving through December of the same year.

Section C. All officers and Committee members must be paid members of the Pikes Peak Long Ears Association.

Section D. The term of office shall be by January 1 through December 31. Outgoing officers shall serve as advisory members of the Executive Committee for the following year.

ARTICLES V. DUES

Section A. Membership dues in this organization shall be fixed by the executive committee, subject to the approval of a majority of the members of the organization. First time membership fees shall be prorated by the month for first time members

Section B. The fiscal year shall be February 1, to January 31. Dues shall be due February 15th of every year.

ARTICLE VI. AMENDMENTS

Section A. The Constitution may be amended by a two-thirds vote of the membership. The By-Laws may be amended by a two-thirds vote of the membership present, providing the Constitution and By-Laws Rules of procedure are followed.

Section B. Procedures for amending the Constitution and By-Laws shall be:

1. The proposed amendment shall be in writing and filed with the Pikes Peak Long Ears Association Secretary.
2. The Proposed amendment shall be read at the next regular meeting and discussed.
3. Written notification of the proposed amendment will be sent to the entire membership.
4. The Amendment shall be read for the second time at the next meeting and a written notification of a vote being taken shall be sent to the membership.
5. Vote will be by written ballot.